

REVISED 05.17.10

TO: Camden Select Board, Assessors & Wastewater Commissioners
FROM: Roberta Smith, Town Manager
RE: Agenda Notes for May 18, 2010
Washington Street Conference Room
DATE: May 13, 2010

1. **Public input on non-agenda items.**
2. **Approval of Board Minutes of May 4, 2100**
3. **Consideration of the proposed Small Harbor Improvement Program (SHIP) grant application as recommended by the Harbor Committee.** In order to improve access to the Harbor and the public launching ramp at Steamboat Landing, and to improve commercial fishing facilities, the Harbor Committee is recommending that the town submit a grant application to the Small Harbor Improvement Program. Grant funds would be used to supplement town funds available for drainage and erosion control work in the Steamboat Landing area. The enclosed correspondence outlines the grant criteria; the enclosed cost summary outlines the estimated cost of the project. The grant application deadline is June 1, 2010. The goal of the grant program is to promote economic development, improve public marine infrastructure, and improve public access.

Action required: *A motion to approve the FY11 SHIP grant application submittal for harbor improvements as recommended by the Harbor Committee.*

4. **Consideration of the following renewal applications for Newspaper Vending Racks:**
Please see the enclosed applications for detail.
 - a. **Thomas & Angela Rothwell d/b/a Camden Deli at 37 Main Street**
 - b. **Philip McElhaney d/b/a Boyton-McKay Food Co. at 30 Main Street**
 - c. **Francis Coleman, d/b/a Bangor Daily News at 28 Chestnut Street**

Action required: *A motion to approve the renewal Newspaper Vending Racks for a. through c. above.*

- *5. Consideration of the following renewal Victualer's Licenses: Atlantica Gallery & Grille, Bay View Lobster, Birchwood Motel, Boynton McKay, Camden Cone, Camden Deli, Camden Harbour Inn, Cappy's Chowder House, Ephemere, Harbor Dogs, Hartstone Inn, High Tide Inn, Lord Camden Inn, Riverhouse Soft Serve, Scott's Place, Smokestack Grill, Smoothie Shack, Subway, Swan House, Towne Motel, Waterfront Restaurant, and Whitehall Inn.** The appropriate reviews have been made by the Code Enforcement Officer and the Fire Chief.

Action required: *A motion to approve the Victualer's License renewals as listed.*

- *6. Consideration of the following Lodging Establishment License renewals: Beloin's Motel, Birchwood Motel, Camden Harbour Inn, Cedar Crest Motel, Hartstone Inn, Lodge at Camden Hills, Lord Camden Inn, Maine Stay Inn, Norumbega, Swan House, Towne Motel, and Whitehall Inn.** The Code Enforcement Officer and the Fire Chief have reviewed the applications and conducted the appropriate inspections.

Action required: *A motion to approve the Lodging License renewals as listed.*

7. **Approval of license agreement with Maine Media Workshops, Inc. for filming on public ways and town properties.** The town annually licenses the Maine Media Workshops to allow students to make video and sound recordings within the town rights-of-way and on other town properties. Enclosed is the renewal License Agreement.

Action required: *A motion to approve the renewal License Agreement with Maine Media Workshops, Inc.*

8. **Consideration of the following Taxi Operator's License applications:** Mr. Tommasino's application has been reviewed and approved by the Police Chief; Ms. Hedstrand's background investigation has not yet been completed but is expected prior to your meeting.
 - a. **Lisa Renee Hedstrand. of Warren, Maine**
 - b. **Ronald Tommasino of Union, Maine**

9. **Consideration of the proposed amendment to the Gateway 1 Start-up Agreement.** Please see the enclosed proposed amendment and cover letter relative to the Gateway 1 Start-up period extension. The amendment has been reviewed by Attorney Kelly.

Action required: *A motion to approve Amendment #1 to the Start-up Agreement for the Implementation of the Gateway 1 Corridor Action Plan which extends the Start-up Agreement period.*

10. **Designation of Sunday May 23rd as Arbor Day in Camden.** A draft Proclamation is enclosed for your review and approval. Please also note the enclosed correspondence relative to Camden's 15th year designation as a Tree City.

***11. Consideration of application from Watershed Amnesty International Group to use the Village Green on Sunday, May 30, 2010 from noon until 3:00 pm.**

12. Committee Reports

13. **Manager's Report**
 - a. **Route 1 paving project**

As Board of Assessors

14. **Approval of Ratio Declaration and Reimbursement Application.** The Board of Assessors must declare a developed parcel ratio that will be used in determining the value of exemptions and tax rates when preparing the tax commitment. Please see Wesley Robinson's memo relative to the ratio declaration for further detail. Wesley's recommendation is that the Board certify a developed parcel ratio of 91%.

Action required: *A motion to certify Camden's developed parcel ratio at 91% for 2010.*

As Wastewater Commissioners:

15. **Approval of the Certificate of Commitment for wastewater charges for the period of January 12, 2010 to April 10, 2010.** This is the quarterly commitment for wastewater charges, totaling \$159,852.38.